

Gifts to Your Fund

This page is included to describe what kind of assets can be gifted into your fund and how to do so. If you would like to make a gift of restricted or closely held securities, or real estate, please contact our office at 651.224.5463 to talk about your gift and how to coordinate the transfer.

Type of Gift	Mail or Fax to The Saint Paul Foundation	Instructions
Check		Make checks payable to The Saint Paul Foundation / your fund's name.
Wire transfer of cash	Please call or fax a note to alert our staff that a gift is being wired.	We need to know the amount and institution it will come from. We will work with your bank or broker to complete the transaction.
Electronic transfer of stock or other marketable securities	Please, call or fax a note to alert our staff that a gift is being wired. We have many brokerage accounts and may well have one with your brokerage firm.	We need to know the stock, number of shares, and the broker handling the transaction. We will work with your broker to complete the transaction.
Physical Stock Certificates	You can hand deliver or mail the certificates.	If you are mailing certificates we'll need a signed stock power form and a letter of intent (forms and sample letter in this book) mailed in one envelope and the stock certificate in another.
Mutual Funds	Please call or fax a note to alert our staff that a gift is being made. Note that gifts of mutual fund transfers often take several weeks to complete.	We need to know what fund and the number of shares, We will work with your mutual fund company to complete the transaction.
Privately Held Securities	Please call or fax a note to alert our staff of your intention.	We will work with you and your advisors to accomplish your gift.
Real Estate	Please call or fax a note to alert our staff of your intention.	We will work with you and your advisors to accomplish your gift.
Life Insurance	Please call or fax a note to alert our staff of your intention.	We will work with your agent to name your fund as owner and beneficiary.
Retirement assets	Please let us know of your beneficiary intentions so that we can properly thank you and acknowledge your gift.	Ask your IRA, 401k or 403b administrator for a change of beneficiary form. Fill out and return, sending a copy to the Foundation.
Bequest	Please let us know of your bequest intentions so that we can properly thank you and acknowledge your gift.	Contact your attorney to write or amend your will. We would be happy to provide appropriate language to you or your attorney.