



Guidelines for Grants

The Saint Paul Foundation accepts applications for grants from its Unrestricted and Field of Interest Funds. Grants are authorized to nonprofit organizations and public entities primarily serving residents of Ramsey, Dakota and Washington counties.

In 1998, The Saint Paul Foundation adopted a 10-year strategic grantmaking plan. The Foundation is committed to allocating substantial grantmaking resources from its unrestricted and field of interest funds to specific goals and strategies.

Proposals that address one or more of the Foundation's four long-range community goals (listed below) are strongly encouraged.

- An anti-racist community.
- Economic development for disadvantaged people and communities.
- Strong families that provide healthy development for children and youth.
- Quality education.

Specify in your proposal which, if any, of these goals will be addressed.

The Foundation is particularly interested in receiving proposals that incorporate one or more of the following strategies:

- Promote neighborhood decision-making and community building efforts.
- Rely on communities of color as primary resources for defining and addressing community challenges and opportunities.
- Adopt a form of leadership that works in partnership with its constituent communities to influence the public agenda.
- Support holistic approaches to strengthen families and communities.
- Support efforts that promote the importance of spirituality and the values of personal and social responsibility.

Specify in your proposal which, if any, of these strategies will be addressed.

Proposals that address other community needs, using other approaches, are also encouraged.

The Foundation **will consider** grant applications for:

- Start-up costs for promising new programs that demonstrate sound management and clear goals relevant to community needs.
- Program expansion.
- Special projects of a time-limited nature.
- Support for established agencies that have temporary or transitional needs.
- Funds to match contributions received from other sources or to provide a challenge to help raise new contributions.
- Capital projects.

(over, please)

The Foundation **will not consider** grant applications for:

- Ongoing annual operating expenses.
- Sectarian religious programs.
- Grants to individuals.
- Capital projects located outside Ramsey, Dakota and Washington Counties.
- Programs not serving residents of Ramsey, Dakota and Washington Counties.

Application Procedures

Prior to submitting a grant request, applicants should obtain the Foundation's Application Packet, which includes the Grant Application Cover Sheet, Proposal Narrative Guidelines, Proposal Checklist, and optional Organization and Project or Program Budget Forms. This information is available in downloadable file format from the Foundation's Web site at **www.saintpaulfoundation.org**.

To see if a project fits the Foundation's guidelines and interests, applicants may submit a letter of inquiry describing the proposed project before preparing a full proposal. This letter should be limited to two to three pages, with less detail than a full proposal, and address the information included in the Narrative Guidelines.

Letters of inquiry and full proposals must be in writing and should be addressed to:

Grants Manager

The Saint Paul Foundation
55 Fifth Street East, Suite 600
Saint Paul, Minnesota 55101-1797

Proposals will not be returned to the applicant. Please submit one copy only. Do not send applications in binders or folders, or include videotapes, audiotapes, CDs or DVDs. Acceptance for review by the Foundation, of either a letter of inquiry or a full proposal, does not ensure that a grant will be awarded.

The Saint Paul Foundation's grantmaking meetings are held in April, August and November. Generally, full proposals must be received approximately three and one-half months prior to the meeting date. Applications that are not adequately reviewed in time for one grantmaking meeting are carried forward to the next one.

Applications for capital projects are only considered by the Board of Directors once a year, at the November grantmaking meeting.

Please contact the Foundation at 651.224.5463 or e-mail inbox@saintpaulfoundation.org with questions about grant applications.

The Saint Paul Foundation

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