

**SOMERSET COUNTRY CLUB SCHOLARSHIP FUND
of The Saint Paul Foundation**

APPLICATION FORM
(Complete both sides of this application form.)

1. Name: _____ Dates of Employment: _____
Mo/Date/Yr to Mo/Date/Yr

Permanent Address: _____
Street City State Zip

Telephone: _____ E-mail Address: _____

Campus Address: _____
Street City State Zip

2. If your eligibility is dependent upon someone other than your own employment at the Club please provide the following information about them: (See Eligibility Requirements at top of page 2.)

Name & Relationship: _____ Dates of Employment: _____
Mo/Date/Yr to Mo/Date/Yr

Address: _____
Street City State Zip

School Evaluation/Letter of Recommendation: Have a current counselor or teacher complete the School Evaluation form and write a Letter of Recommendation **on school letterhead** using the guidelines provided in the application. If the Letter of Recommendation is sealed, your name and the name of the scholarship fund should be clearly labeled on the outside of the envelope.

Applicant Essay: Write an essay as described on the attached Applicant Essay form. The essay should be prepared specifically for this application and not have been submitted with a previous Somerset Country Club scholarship application.

Transcripts: Attach official academic transcripts from all educational institutions attended, including SAT or ACT scores, if applicable, **and first term grades of the current academic year.** Also include a copy of each transcript, **omitting your name.**

Application Checklist: Submit the following documents by mail, postmarked **no later than Monday, June 21, 2010,** to:

**Somerset Country Club Scholarship Committee
c/o Yer Chang
The Saint Paul Foundation
55 Fifth Street East, Suite 600
St. Paul, MN 55101-1797
(Phone: 651-325-4202)**

- Signed Application Form – front and back (pages 1 and 2)
 - School Evaluation (page 3)
 - Letter of Recommendation **written on school letterhead** (bottom of page 3 and page 4).
 - Two transcripts: one official (including identifying information) and one copy (name removed)
 - Applicant Essay – front and back (pages 5 and 6)
 - Photograph for publicity purposes (if available)
- **You are responsible for ensuring that the application form and all supporting materials are submitted on a timely basis. Incomplete and/or late applications may not be considered.**
- **You are responsible for ensuring that information revealing your name and the dates of employment and position(s) held at Somerset Country Club is not included on the documents as directed in these instructions, paying particular attention to the transcript.**

Applicant Signature: By signing this application, I am verifying that all information contained herein is complete and accurate to the best of my knowledge. If selected to receive a scholarship, I agree to the use of my name, likeness and education-related information contained in my application for promotional purposes by The Saint Paul Foundation and Somerset Country Club without further compensation or notification.

Signature of Applicant

Date

(over)

Eligibility Requirements

Applicants must meet at least one of the following criteria (check all that apply):

- A current full-time employee or current part-time seasonal employee of Somerset Country Club with a minimum of 160 hours worked in the calendar year immediately preceding application.
 - A current employee, caddie, or other independent contractor who has worked 16 rounds of golf for the Club golf professional, or 160 hours in the calendar year immediately preceding the application.
 - A child or grandchild of persons meeting the first or second criteria listed above
- **“Current” means the applicant is employed by Somerset Country Club as of the application deadline date.**
- **Preference will be given to qualified applicants entering the freshman year of post-secondary education.**
- **Children of Club members are not eligible to receive the scholarship award.**
- **The decision of the Scholarship Committee will be based on the record of the employee’s child or grandchild.**

Post-Secondary Educational Plans

1. Name of school you plan to attend in the upcoming academic year:

2. School Address: _____
3. School Telephone Number: _____
4. Currently enrolled? yes ___ no ___ full-time ___ part-time ___
5. Length of Program: _____ Anticipated Completion Date: _____

Applicant Information

1. List all academic experience including high school and attach transcripts including SAT or ACT scores (attach separate sheet if necessary):

<u>School</u>	<u>Location</u>	<u>Course of Study</u>	<u>Dates Attended/Graduation Date</u>	<u>GPA (4.0 Scale)</u>

2. List any academic distinctions and honors you have received (attach separate sheet if necessary).

3. List all employment or military experience except Somerset Country Club (attach separate sheet if necessary):

<u>Employer</u>	<u>Location</u>	<u>Title/Position</u>	<u>Dates (yr/mo)</u>

4. List and describe community, volunteer, extracurricular and athletic activities in which you have participated and your responsibilities and/or accomplishments on a separate sheet including the following information:

<u>Activity</u>	<u>Hours/Month(s)/Year(s)</u>	<u>Responsibilities/Accomplishments/Honors</u>

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SCHOOL EVALUATION

To be written by a counselor or teacher in the current academic year of the applicant's choice.

To the applicant: Please write your name on the back of this form before giving it to the counselor or teacher.

To the counselor or teacher: Please write your name and title on the back of this form before returning it to the applicant.

The applicant ranks _____ in a class of _____ (at the end of the most recent academic year).

ACT Composite Score: _____ SAT Composite Score: _____ GPA: _____

Rate the applicant's conduct and appearance.

Superior Excellent Good Average Poor

Rate the applicant's character and reputation for integrity.

Superior Excellent Good Average Poor

Rate the applicant's ability to work independently and to define goals and objectives.

Superior Excellent Good Average Poor

Rate the applicant's overall contribution to the school.

Superior Excellent Good Average Poor

In summary, please indicate the level of recommendation you wish to give this applicant for the Somerset Country Club Scholarship.

Highest recommendation Recommend highly Recommend Recommend with reservations Do not recommend

(over)

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SCHOOL EVALUATION

Applicant's Name: _____

Teacher or Counselor's Name and Title: _____

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SCHOOL LETTER OF RECOMMENDATION

On school letterhead, write a letter of recommendation commenting on the applicant's overall record as a member of your school. Include special recognition received and any factors of health or home conditions, which may have affected the applicant's schoolwork and should be taken into consideration in reviewing this application.

****NOTE**** *The Scholarship Committee uses a blind selection process. Please refer to the candidate as "the candidate" or "the applicant," etc. DO NOT REFER TO THE APPLICANT BY NAME IN THE RECOMMENDATION. Please write your name and the applicant's name on the back of your letter of recommendation.*

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SCHOOL LETTER OF RECOMMENDATION

To be written on school letterhead. Include the following information on the back side of the Letter of Recommendation:

- Applicant's name
- Name of person writing the recommendation/evaluation
- Relationship of person writing the recommendation/evaluation to the applicant

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APPLICANT ESSAY

- Compose and type an essay that will enable the Scholarship Committee to become better acquainted with you (maximum 2 pages, double-spaced).
- Specifically address each of the heading topics outlined below.
- Exclude from the essay your name and dates of employment, length of service, and position(s) held at Somerset Country Club. Failure to do so may result in disqualification of your application.
- Do not use the same essay submitted with any prior application to the Somerset Country Club Scholarship Fund.
- Print your name on the reverse side of this page and the blank side of your essay.
- **NOTE: In the past we have received essays containing improper grammar, typographical errors, and punctuation and spelling mistakes. We encourage each applicant to spend the time necessary to present a first-class essay.**

ESSAY TOPICS

My personal background:

My future goals:

What I expect from a post-secondary education:

Why I believe I should be awarded a Somerset Country Club Scholarship:

How I have contributed toward the financing of my education:

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APPLICANT ESSAY

Applicant's Name: _____